



सत्यमेव जयते

अखिल भारतीय आयुर्विज्ञान संस्थान, बिलासपुर  
हिमाचल प्रदेश - १७४०३७  
**All India Institute of Medical Sciences, Bilaspur**  
**Himachal Pradesh-174037**  
<https://aiimsbilaspur.edu.in>  
E-mail: - [helpdesk.rec@aiimsbilaspur.edu.in](mailto:helpdesk.rec@aiimsbilaspur.edu.in)



No: AIIMS-BLS(B-III)(2)(04)21-4074

28 January 2023

**ROLLING ADVERTISEMENT FOR THE MONTH OF FEBRUARY, 2023**

**WALK-IN-INTERVIEW FOR RECRUITMENT TO THE POST OF SENIOR RESIDENT  
(Non-Academic) AT AIIMS, BILASPUR (H.P.)**

AIIMS Bilaspur is a healthcare Institute of National Importance, established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY). AIIMS, Bilaspur invites applications for the post of Senior Residents for a Tenure Period of maximum 03 years, **for the month of February the interview will be held on 15.02.2023, Wednesday.**

This being a **Rolling Advertisement**, further vacancies along with the Eligibility Criteria, Selection Procedure, Application Procedure, Terms & Conditions etc., as amended from time to time will be uploaded on Institute's website. The aspirant applicants satisfying the eligibility criteria in all respect can apply for Walk-in-Interview. The applicants need to fill out & upload the application form through the below-mentioned Google-form link (**Closing date 13.02.2023, 05:00 PM**) for appearing in the interview.

**Department-wise vacancies:**

Post Code		SR-23/02					
S. No	Department	Category					Total
		UR	OBC**	SC**	ST**	EWS*	
1	Anaesthesia	5	1	-	-	-	6
2	Dentistry	-	1	-	-	-	1
3	General Medicine and allied	1	2	1	-	-	4
4	General Surgery and allied	1	-	-	-	-	1
5	Obstetrics and Gynaecology	2	1	-	-	-	3
6	Ophthalmology	-	1	-	-	-	1
7	Orthopaedics	-	-	1	-	-	1
8	Paediatrics and neonatology	1	-	-	-	1	2
9	Radiology	-	1	-	-	-	1
10	Transfusion Medicine & Blood Bank	-	-	-	1	-	1
	<b>Total</b>	<b>10</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>21</b>

\*In case of non-availability of EWS candidates, the post shall be filled under UR category.

\*\*General category candidates can also apply against reserved posts but they will only be considered only if reserved category candidate is not available and their engagement shall be for a period of 44 days from the date of joining.

Two (02) posts are reserved for the Persons with Benchmark Disabilities category (PwBD) (non-surgical jobs) from amongst the posts of Senior Residents in the departments mentioned in the table below: -

Sr.No	Designation	Physical Requirements	Categories of Disabilities	Serial Number of departments
1.	Senior Resident	S, ST, W, RW, SE, H	a) OA, OL, BL, OAL, CP, LC, Dw, AAV (Non-surgical jobs) b) SLD c) MD involving (a) to (b) above	1,2,4,8,9,10

**Abbreviations (Category):** - UR = Un-reserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Classes, EWS = Economically Weaker Section, PwBD = Persons with Benchmark Disabilities.

**Abbreviations (Physical Requirement)** S=Sitting, ST=Standing, W=Walking, RW=Reading & Writing, SE=Seeing, H=Hearing, BN=Bending, L=Lifting, KC=Kneeling & Crouching, PP=Pulling & Pushing, MF=Manipulation with Fingers, C=Communication.

**Abbreviations (Disability)**, OA = One Arm, OL = One Leg, BL = Both Leg, OAL = One Arm and One Leg, CP = Cerebral Palsy, LC = Leprosy Cured, Dw = Dwarfism, AAV = Acid Attack Victims, SLD = Specific Learning Disability, MD= Multiple Disabilities.



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**I. Essential Qualifications:**

1. A medical qualification included in the first or second schedule or Part II of the third schedule of the Indian Medical Council Act 1956 (persons possessing qualifications included in Part II of the third schedule should also fulfill the conditions specified in Section 13 (3) of the Act).
2. Must be registered with the Central/State Medical Council.
3. A postgraduate degree i.e., MD/MS/DNB as per MCI rule in the specialty concerned or its equivalent from a recognized University /Institute.
4. A candidate applying for these posts should have a valid qualification (pass certificate) as on last date for the receipt of applications.

**II. ELIGIBILITY CONDITIONS:**

**Upper Age Limit:** 45 years (age as on crucial date)

- A. Upper age limit shall be determined as on the last date of submission of online applications. Date of Birth as recorded in the Matriculation/Secondary Examination Certificate only will be accepted for determining the age and no subsequent request for change will be considered or granted.
- B. No age relaxation would be available to reserved category candidates applying for unreserved vacancies.
- C. Permissible relaxation of upper age limit as per Government orders on the subject shall be allowed subject to submission of documentary proof of the category under which age relaxation is sought.

**III. PAY SCALES**

SENIOR RESIDENTS (Non-Academic)

- Level-11 in pay matrix with a minimum of Rs. 67,700/- + NPA and admissible allowances as applicable to Govt. of India employees stationed at Bilaspur H.P.

**IV. SELECTION PROCEDURE:**

1. Walk-in-Interview will be held at Administrative Block, 3<sup>rd</sup> Floor, AIIMS-Bilaspur, Kothipura, Himachal Pradesh-174037.
2. **Candidates will have to appear physically before the interview board.** No request for an online interview will be entertained.

**V. RESERVATION CRITERIA:**

The reservation for **OBC/EWS/SC/ST** candidate is as per Central Govt. rules and 4 % for PwBD candidates (on horizontal basis).

- a. **For OBC Candidate:** Candidates must attach certificate issued by the competent authority valid for the posts under the Central Government of India clearly indicating that the candidate does not belong to Creamy Layer. Issue date of the certificate should be on or after 01.04.2022.
- b. **Economically Weaker Section (EWS):** Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below ₹ 8 lakh (Rupees eight lakh only) are to be identified as EWS for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. *for the financial year prior to the year of application.* Such candidates should have valid income certificate on the date of application in the prescribed format or on the letter head of the issuing authority to this effect before filling the application and submit the same at the time of document verification, failing which their candidature will be rejected. For more information, please download office order No. 36039/1/2019-Estt (Res), dated: 31st January, 2019 from Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. Issue date of the certificate should be on or after 01.04.2022.
- c. **For SC, ST, OBC & EWS** – Certificate should be issued by Tehsildar or above rank authorities as prescribed by Govt. of India in the prescribed format of State/Central Government.



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**VI. APPLICATION PROCEDURE:**

The duly filled and **signed original application form** must be produced at the time of interview along with One (1) set of Self Attested photocopies of Degrees, Certificates, Mark sheets, Age proof, Caste certificates, PwBD certificate (in case applicable) etc. The same **MUST** be produced in original for verification at the time of the interview.

1. **Annexure-II: Proforma/Checklist for the post of Senior Resident is to be filled and submitted during documents verification which shall take place before the interview.**
2. The aspiring applicants satisfying the eligibility criteria in all respects can apply for the post of Senior Resident by clicking the link: <https://forms.gle/GLoJ6XQA3jTt5gi18>
  - The link can also be copied and pasted on the address bar of any web browser for submission of the application. Candidate has to fill out Google Form, and need to submit their scanned copy of application forms in the prescribed format along with necessary documents and transaction details **only through the above link provided.**
  - **Last date for the submission of the online application form and application fee up to 13.02.2023 up to 05:00 PM.**
  - Executive Director, AIIMS, Bilaspur reserves the right to cancel the advertisement at any point of time without assigning any reason thereof or fill up less/more number of posts as advertised depending upon the Institutional requirement.
3. The original certificates i.e., MBBS degree certificate, Internship Completion Certificate, Qualifying degree (MBBS/MD/MS/MDS/DNB/DM/M.Ch./MSc/PhD), Medical registration Certificate, Date of Birth Certificate/ 10<sup>th</sup> Standard Certificate, Caste Certificate and other relevant certificates etc. of the candidates who are selected for the post of Senior Resident will be verified.
4. **Application Fee:**
  - Persons with Benchmark Disabilities (PwBD): Exempted from payment of fee.
  - SC/ST category: Rs. 500/-
  - For other categories: Rs. 1000/-
  - Application fees **to be paid through NEFT** in the given bank account. The Application fee is **non-refundable**. After depositing the fee through any online mode in the below-mentioned account, the candidate has to upload the proof in support and will have to produce the same at the time of the interview.

<b>Name of Bank</b>	State Bank of India, Bilaspur
<b>Name of Account</b>	Miscellaneous Account, All India Institute of Medical Sciences, Bilaspur
<b>Bank Account Number</b>	41512727609
<b>IFSC Code</b>	SBIN0063972

5. Applicants working in Central/State Government/Semi-Government/ Autonomous Institution must submit a “**NO OBJECTION CERTIFICATE**” (NOC) from the employers at the time of interview clearly stating that the candidate will be permitted to join AIIMS Bilaspur in the event of selection. The candidate will be allowed to appear for the interview only on the production of the original NOC.
6. **Self-Attested photocopies** of Degrees, Certificates, Mark sheets, Age proof, Caste certificates, Publications (Pub-Med, Non-PubMed), Awards etc. may be annexed to the hard copy of the application and the same shall be produced in **original** along with photocopy for verification at the time of interview.

**Note:** Reservation category Certificate (OBC\*/SC/ST/PwBD) (\*Candidate should belong to non-creamy layer of Central List of OBC).



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7. **The decision of the Competent Authority, AIIMS Bilaspur** in this regard shall be final and binding. The offer of appointment when made will be provisional and subject to verification of credentials by the competent authority.
8. Based on the verification of original documents etc. the Screening Committee may short-list Candidates for interview.
9. Any query with regard to the advertisement may be sent to the below mail ID:  
[helpdesk.rec@aiimsbilaspur.edu.in](mailto:helpdesk.rec@aiimsbilaspur.edu.in)

**VII. TERMS & CONDITIONS:**

1. Age and other qualifications/Experience will be counted on the last date for filling of the online application form.
2. Only those candidates who have been declared successful in their qualifying degree examination and will be completing their tenure for the same on or before the crucial date will be eligible.
3. The prescribed qualification is minimum and merely possessing the same does not entitle any candidate for selection.
4. Canvassing of any kind will lead to disqualification; incomplete applications will not be considered and will be REJECTED. No interim correspondence shall be entertained.
5. The appointees shall be granted leave in accordance with the instructions issued by the Government of India from time to time.
6. Private practice of any type is strictly prohibited.
7. He / She may work in shifts and can be posted at any place in the Institute as per the discretion of the MS/Dean/Executive Director.
8. He/ She is expected to abide by the rules of conduct and discipline as applicable to the Institute employees.
9. In case, any information given or declaration made by the candidate is found to be false or if the candidate has willfully suppressed any information relevant to this appointment, he/she will be liable to be removed from the service and action will be taken as deemed fit by the Competent Authority.
10. The Competent Authority reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
11. The appointment shall be as per Govt. of India's Residency Scheme. The appointment can be terminated at any time, on either side, by giving one month's notice or by paying one month's salary, without assigning any reason.
12. Wait list as may be deemed fit will be maintained. Any vacancy arising because of non-joining by selected candidates in this selection or by the resignation of candidates, the post will be offered to the candidates from the waiting list according to merit.
13. The candidate should not have been convicted by any Court of Law. In case any disciplinary proceedings are pending in the previous place/s of work, the candidate shall suitably inform in writing to AIIMS Bilaspur at the time of verification of original documents.
14. Appointment of selected candidates is subject to his/her being declared medically fit by the competent Medical Board.
15. All disputes will be subject to the jurisdiction of the Court of Law at Bilaspur, H.P.
16. All information will be provided through the Institute website only. The Institute will not be responsible in any manner if a candidate fails to visit/access the website in time. Candidates are requested to regularly visit the Institute's website i.e. [www.aiimsbilaspur.edu.in](http://www.aiimsbilaspur.edu.in) for updated information regarding the recruitment.
17. No travelling or other allowances will be paid to the candidate for attending the interview and joining the post.
18. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
19. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. Submission of any false and/or suppression /concealment of facts shall lead to rejection/ cancellation of selection/recruitment.
20. Candidates should keep in mind that their turn for interview might be delayed depending upon the number of applicants.



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**XI. REPORTING VENUE:**

**3<sup>rd</sup> Floor, Administrative Block, AIIMS Bilaspur, Kothipura, Himachal Pradesh-174037.**

**WALK-IN INTERVIEW SCHEDULE FOR THE MONTH OF FEBRUARY, 2023**

Sr. No	Details	Date	Time
1	Reporting at AIIMS Bilaspur	15 <sup>th</sup> February, 2023	08.30 AM
2	Documents verification and Screening of Applications		09:30 AM onwards
3	Interview		10.00 AM onwards

\* Candidates reporting after 09.30 AM will not be allowed.

Sd/-  
Executive Director  
AIIMS-Bilaspur (H.P.)





**16. Details of Educational Qualifications:**

S. No.	Examination Passed	University/ Board/ Institution/ Council of Examination	Year of passing	Aggregate % of Marks
1	Secondary (10 <sup>th</sup> )			
2	Senior Secondary (12 <sup>th</sup> )			
3	Graduation			
4	Post-Graduation			
5	Ph.D.			
6	Any Other			

**17. Whether Registered with any Council? (If applicable, tick '√' in the appropriate box)**

 Yes

 No

Registration No.....	State of registration.....	Date of Reg. ___ / ___ / _____
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Name of the Council.....

**18. Professional Experience (in chronological order)**

*(Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)*

S.No.	Organization/ Institution	Name of the Post held	Pay Level	Nature of Employment	Period (DD/MM/YYYY)	
				Ad hoc/ Temporary/ Permanent/ Deputation	From	To
<b>Total Experience:</b>						
<b>Total Experience (after qualifying eligibility criteria):</b>						

**Nature of Duties performed during above period:**

19. (a) Present employment/Post held:

(b) Pay Scale:

(c) Total emoluments drawn:

(d) Address of present employer:

**20. Publications:**

<b>Total</b>	
<b>In Indexed National Journals</b>	
<b>In Indexed International Journals</b>	

21. Awards/ Distinction/ \_\_\_\_\_

22. Paper presentation if any: \_\_\_\_\_

23. If selected, what notice period would you require before joining \_\_\_\_\_

24. Self-evaluation of your work, particularly strengths in different fields of activity including patient care, teaching, research and administrative, related to the job, which in your view entitles you to the post applied for may be given in column-26.

I have attached self-attested copies of certificates/ degrees in support of age, category, qualification and experience etc. as per list enclosed in general instruction.

Date:

Place:

Signature of the candidate

**25. Declaration by the Candidate**

**Post applied for \_\_\_\_\_ at AIIMS, Bilaspur (H.P.)**

I, hereby declare that the above information is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material, fact or factual information. I understand that my candidature is liable to be rejected in the event of any mis-statement/discrepancy in the particulars being detected and after my appointment in such an event; my services are liable to be terminated without any notice to me or reasons thereof. I am not aware of any circumstance, which might impair my fitness for employment under the Government.

Date:

Place:

Signature of the candidate



**26. Self-Evaluation**

(Required under Column 24 of the application)

Date:

Signature of the candidate

**27. Undertaking**

I, \_\_\_\_\_ solemnly declare that I am not convicted in any criminal case and there are no criminal proceedings pending against me in any Court of Law.

I, \_\_\_\_\_ hereby acknowledge that if I submit or produce any false document and it is discovered subsequently then I shall be liable for action under the Applicable Law for the time being in force.

**Declaration:** The above statements have been made by me voluntarily which are true to the best of my knowledge and belief.

Date:

Place:

Signature of the candidate

### **General Instructions for filling of Application form**

1. Before filling form, please read carefully about detailed advertisement, eligibility criteria, and fee details available on the official website (<http://www.aiimsbilaspur.edu.in>).
2. The candidates must ensure their eligibility in respect of category, experience, age and essential qualifications(s), etc. as mentioned against each post in the advertisement to avoid rejection at later stage.
3. The Executive director, AIIMS Bilaspur reserves the right to dispense with the written examination for any post keeping in view the number of applicants vis-a-vis vacancies & other circumstances.
4. Fill all details that are relevant to you in capital letters or numbers or tick (✓) the check box as required. All items are mandatory and must be filled in; otherwise, the form may be rejected.
5. Candidates must enter their email ID and mobile number in the application form correctly as all the important communication regarding the interview/exam will be made through email or SMS.
6. Please ensure that all information provided is correct and accurate.
7. Please note that you need to paste 3cm X 4cm recent passport size colour photograph with white background at the designated place. No other sizes will be accepted.
8. **Self-attested copies** of only following documents/certificates are to be provided in support of claims made / information given in the application form at the time of interview or must be send (Photocopy) with the application form in order as below-
  - a) Matriculation Mark Sheet and certificate for age proof.
  - b) Application form fees submission details.
  - c) Degree/Diploma certificates along with Marks Sheets of all years in support of Educational Qualifications, the provisional certificate(s) as prescribed under Essential Qualification column in detailed advertisement.
  - d) Council Registration Certificate.
  - e) Experience certificates.
  - f) All other certificates, if any required for determining eligibility, which is ever applicable to the applicants.
  - g) **No Objection Certificate** from the present employer in case a candidate is working in Govt./Semi Govt./Autonomous Body etc.\*\*
  - h) Proof of publications/ Awards/ Medals/ Training undergone.
  - i) Undertaking that the candidate has not been convicted by court of law and there are no criminal proceedings pending against the candidate (Column-27).
  - j) Identity Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card etc.)
  - k) Certificate showing Date of Birth (10th Mark sheet/ Passport/ Birth Certificate).  
(\*\*To be produced latest by date of appearing in interview)
- l) **The duly filled form has to be posted/deposited with all above documents.**



**Proforma/Checklist for the Post of Senior Resident to be filled and submitted during Document verification**

Name of the Candidate: \_\_\_\_\_ Application No. \_\_\_\_\_  
Father's Name: \_\_\_\_\_ Mobile Number: +91 \_\_\_\_\_ Name  
of the Department \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Category: \_\_\_\_\_

**Qualifications**

S.No	Course/Qualification	Name of College/Institute (with year of Passing)	Total Extra Attempt	Total Marks	Marks Obtained	% age
1.	M.B.B.S/ M.Sc					
2.	MD/MS/DNB					
3.	D.M/ M.Ch/ Ph.D					
4.	Extra Qualifications, if any					

Total Experience: \_\_\_\_\_ Years \_\_\_\_\_ Months  
Research Publications (in Nos.): Indexed Pub-Med \_\_\_\_\_ Non-PubMed \_\_\_\_\_  
List of best 3 publications in the last 3 years in Vancouver style  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

*I hereby declare that the entries made in this form as above are true and correct to the best of my knowledge and belief. In case of any Information being found false/incorrect my candidature/services are liable to be terminated without any notice.*

Signature of the candidate with date

(For office use only)

**Documents to be Attached in serial order to submit during document verification (1 set of Photocopy):**

1.	Original Application Form filled by the candidate as per the Advertisement (Annexure 1)	Yes/No
2.	Filled in Proforma/Checklist in the given format	Yes/No
3.	Identity Proof (Preferably Aadhar Card)	Yes/No
4.	Certificate showing Date of Birth. (10 <sup>th</sup> Certificate/ Birth Certificate).	Yes/No
5.	MBBS Marksheets & Certificates.	Yes/No
6.	MD/MS/DNB/DM/M.Ch. Marksheets & Certificates	Yes/No
7.	Attempt Certificate (For MBBS and Post Graduation)	Yes/No
8.	FMGE Certificate conducted by NBE (For Foreign Graduate)	Yes/No
9.	Registration with Medical Council of India/ State Medical Council/ Dental Council of India or State	Yes/No
10.	No Objection Certificate in case of Govt. / Semi-Govt., PSU Employee	Yes/No
11.	Experience Certificate.	Yes/No
12.	Reservation category Certificate (EWS/OBC/SC/ST/PH)	Yes/No
13.	Publications	Yes/No
14.	Any other relevant documents, Application fess details.	Yes/No

Final Remarks: \_\_\_\_\_

Verified by

Name with Signature